



METROPOLITAN REGIONAL EDUCATIONAL SERVICE AGENCY

1870 Teasley Drive, S.E.
Smyrna, Georgia 30080
Phone: (770) 432-2404 Fax: (770) 432-6105



Date: March 27, 2023

Position: Curriculum, Instruction, Behavior, & Compliance (CIBC) Coordinator
North Metro Georgia Network for Educational and Therapeutic Supports (GNETS)
Position will serve all North Metro GNETS program locations in Atlanta Public Schools, Fulton County Public Schools, and Gwinnett County Public Schools, and Buford City Schools (served with Gwinnett County Schools). The office will physically be located in the North Metro GNETS Central Office in Atlanta Public Schools (Oglethorpe).

Minimal Qualifications:

- Master's Degree of Special Education (Certification in Emotional Behavior Disorders preferred) and/or Curriculum & Instruction and a valid State of Georgia Certification.
- Leadership experience.
- Professional knowledge, experience, and ability to provide academic, behavioral, and therapeutic support as a certified and experienced educator with the ability to address students' instructional needs by helping to design, implement, evaluate, and enhance a comprehensive instructional program for students served in the North Metro GNETS program under the direction of the North Metro GNETS Director.
- Proficient with data collection, analysis, and reporting.
- Proficient with Microsoft Office, technology, and instructional technologies.
- Excellent communication skills.
- Ability to work well with staff, parents and community.
- Willingness and ability to travel.

Preferred Qualifications:

- Master's Degree of Special Education (Certification in Emotional Behavior Disorders preferred) AND Curriculum & Instruction and a valid State of Georgia Certification.
- Leadership Certification in Administration & Supervision, Curriculum & Instruction, Director of Special Education, or enrolled in an approved certification program to complete these requirements
- Supervisory experience, in an enrolled program, or willing to be enrolled in a program within a 2 year period.
- TKES/LKES Credentialed
- Knowledgeable and experienced with the new GNETS Strategic Plan
- Behavior Specialist (BCBA Certified) and/or proficient skills and experience working as a behavior specialist
- Proficient with data collection and analysis and with using multiple technologies
- Knowledgeable of Blended Learning/Station Rotation
- Restraint Trained and Certified (ex. Mindset)
- Therapeutic Training & Experience ex. Life Space Crisis Intervention, WhyTry, etc.

Specific Responsibilities:

- Assist with the effective implementation of all instructional programming within the North Metro GNETS Program.
- Collaborate with the North GNETS Director, Site Coordinators, Behavior Specialists, Lead Teachers, Academic Coaches, GaDOE, and NM GNETS Stakeholders (as appropriate) to review, revise and/or modify, and help NM GNETS staff implement all components of the North Metro GNETS Strategic Plan, Blended Learning/Station Rotation, LEA curriculum maps and pacing guides, SLOs, all aspects of the NM GNETS instructional program inclusive of, but not limited to the CCGPS
- Provide ongoing professional development to the NM GNETS Staff
- Monitor programs for compliance with IDEA, the Georgia Special Education Rules & Regulations, and the GNETS Strategic Plan
- Keep abreast of, interpret for the staff, current research in the area of curriculum and instruction

- Collaborate with administrators to determine curriculum and professional learning needs, as identified through the GNETS Strategic Plan
- Establish, evaluate, and monitor the North Metro GNETS a program for the on-going evaluation of curriculum, instruction, behavioral, and therapeutic needs
- Review and evaluate results of the district-wide assessments programs, GNETS Strategic Plan data, and make recommendations for using the data for instructional improvements
- Attend meetings, and prepare reports for NM GNETS, GaDOE, Metro RESA, and others, as requested.
- Assist in the recruitment, selection, training, and evaluation of all instructional division personnel, as needed (ex. TKES)
- Participate in faculty and professional meetings, educational conferences, and staff development opportunities
- Provide research-based training to teachers, paraprofessionals, and other NM GNETS program staff in all aspects of data collection and analysis, PBIS and crisis prevention and intervention
- Provide on-going feedback to NM GNETS staff regarding their use of behavioral/therapeutic support techniques ex. Mindset, LSCI, PBIS, etc.
- Utilize data analysis to guide the use of behavioral/therapeutic support techniques and interventions
- Work with NM GNETS leadership to coordinate and integrate all program standards and expectations inclusive of academics, crisis support, and positive behavioral interventions & supports, etc.
- Maintain confidentiality of students and student records.
- Attend and participate in faculty and district level meetings and other staff development, in addition to professional growth activities as needed and/or supported by the North Metro GNETS Director or Site Coordinator.
- Demonstrate accurate and up-to-date knowledge of content.
- Maintain accurate, complete, and appropriate records and file reports promptly.
- Attend and participate in IEP and intervention team meetings and other assigned meetings and activities.
- Adhere to legal and ethical guidelines and professional standards of the profession.
- Work cooperatively with school administrators, other support personnel, teachers, and parents.
- Intervene during crisis situations.
- Maintain a positive culture to support student achievement.
- Demonstrate belief in the capacity of all students to be successful.
- Demonstrate effective oral and written communication skills.
- Crisis Prevention and Restraint Training certification is required for all North Metro GNETS employees
- Perform other duties as assigned by the North Metro GNETS Directors.

Terms of Employment:

- 215 day contract with competitive compensation package

Responsible to:

- North Metro GNETS Director

Application Deadline:

- Until filled

Send letter of interest, a current resume, a completed Metro RESA Job Application, contact information for three references, and a copy of your current Georgia Teaching Certificate to:

Search Committee, Curriculum, Instruction, Behavior, & Compliance (CIBC) Coordinator Position

Search Committee, North Metro GNETS
 Attention: Dr. Carrie Powell, North Metro GNETS Interim Director
 Email: carrie.powell@mresa.org

Metro RESA is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, age, religion or disability.